

**SAN BENITO COUNTY  
COUNCIL OF GOVERNMENTS  
LOCAL TRANSPORTATION AUTHORITY  
MEASURE A AUTHORITY  
SERVICE FOR FREEWAYS AND EXPRESWAYS**

**SPECIAL JOINT MEETING**

**April 18, 2013 3:00 P.M.**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Chair Botelho, Director Boch, Director De La Cruz, Director Gomez, and Director Scattini

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama, Transportation Planner, Betty LiOwen; Secretary, Monica Gomez

**OTHERS PRESENT:**

John Olejnik, Mark McCumsey, Caltrans District 5

**CALL TO ORDER:**

Chair Botelho called the meeting to order at 3:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director Gomez, and seconded by Director Scattini, the Directors unanimously approved the Certificate of Posting.*

**C. ELECT VICE-CHAIRPERSON**

*Upon a motion duly made by Director Scattini, and seconded by Director De La Cruz, the Directors unanimously appointed Victor Gomez as COG, LTA, MEA, and SAFE, Vice Chairperson for 2013.*

**ADMINISTRATIVE ITEMS:**

**3:00 p.m. Public Hearing (Or As Soon Thereafter as the Matter May be Heard)**

**Fiscal Year 2013/2014 Draft Budgets – Postigo**

- 1. Receive** Presentation on FY 2013/2014 Council of Governments Draft Budget
- 2. Receive** Presentation on FY 2013/14 Local Transportation Authority Draft Budget
- 3. Receive** Presentation on FY 2013/14 Measure A Authority Draft Budget
- 4. Receive** Presentation on FY 2013/14 Service Authority for Freeways and Expressways Draft Budget
- 5. Hold** Public Hearing and **Receive** Comments on Draft Budgets

Ms. Postigo provided a Power-Point presentation on the Draft Budgets and answered questions from the Board.

Director Gomez inquired about the set-aside Measure A funds of \$700,000 that is to be paid to Hollister, San Juan Bautista, and San Benito County for local streets and roads needs. Director Gomez asked if the funds would be going back to debt service, since the funds cannot be given back to the Redevelopment Agency.

Ms. Rheinheimer stated that staff will be coming back to the Board with all of the different options they will have available for those funds. Once the final closeout of the Highway 25 Bypass is complete, staff will be able to come back to the Board with a final amount and options available.

Director Scattini inquired if this account was an interest bearing account.

Ms. Postigo confirmed that it is an interest bearing account, but she did not have the exact interest dollar amount.

There was discussion about the Vanpool fund balance of \$54,826.

Ms. Postigo stated that the Vanpool funds are not State or Federally mandated funds. These funds may be used for maintenance, purchase of vehicles, salaries, etc. COG would have to reimburse the Air District for the funds received through the AB2766 Air District grant if the Vanpool Program were discontinued.

Director De La Cruz inquired if a sunset clause applies to the grants.

Ms. Postigo stated a sunset clause does apply. The vans were purchased in 2007. If the Board decided to take another direction with the Vanpool program without any restrictions, they may do so in 2017.

Ms. Postigo reported that the Local Transportation Authority Draft Budget – FY 2013/14 is \$2.26 million.

Director De La Cruz commented on the Power-point presentation for the Local Transportation Authority Draft Budget. He stated that he would prefer seeing the budgeted request for 2013-14, seeing if the budget is within the actual budgeted amount for 2012-13 with a variance line item, and remove 2014-15, because it is an unknown.

Ms. Rheinheimer stated that staff will make the changes for the next Power-point presentation. Staff will put in the estimated actual in place of the current budget, the request for the next fiscal year 2013-14, and the variance between the two, and remove 2014-15.

Ms. Postigo noted that any pending grant applications will be amended into the budget if funds become available.

Ms. Postigo stated that the Measure A Authority's total budget for FY 2013-14 is \$28,900. The route transfer to Caltrans is still pending and costs associated with work that will occur in FY 2013-14.

Ms. Postigo reported that the Service Authority for Freeways and Expressways total budget for FY 2013-14 is \$45,528. There was no change in the total amount of the Authority's budget from FY 2012-13 to FY 2013-14.

Director De La Cruz requested that staff include in the next meetings Power-Point presentation, a colored pie-chart of the two previous years to be able to see a comparison of the Budget.

Director Scattini stated that he would like to meet with staff prior to next month's meeting to review the Budget.

Chair Botelho opened the Public Hearing at 3:48 p.m.

**PUBLIC COMMENT:** None

Chair Botelho closed the public hearing at 3:48 p.m.

Staff will bring this item back to the Board for approval in June.

*Upon a motion made by Director Gomez, and seconded by Director Scattini, the Directors voted to adjourn the Special Joint meeting.*

**ADJOURN TO REGULAR COG MEETING APRIL 18, 2013.**